



# NATIONAL DEFENCE UNIVERSITY-KENYA

## REGISTRATION OF SUPPLIERS NOTICE

### SERVICES FOR THE PERIOD 2022-2023 AND 2023 – 2024 FINANCIAL YEARS.

National Defence University–Kenya invites eligible firms for registration of suppliers as described in the table below for provision of goods, works and services for the financial years 2022- 2023 and 2023 – 2024.

Interested and competent firms specializing in the provision of goods, works and services mentioned below are invited to apply.

### LIST OF GOODS, WORKS AND SERVICES TO BE PROCURED IN THE FINANCIAL YEARS 2022 – 2023 AND 2023 – 2024

S/NO	TENDER NUMBER	DESCRIPTION OF GOODS, WORKS & SERVICES	TARGETED CATEGORY
1.	NDU-K/PRQ/1/2022-2024	Supply & Delivery of General Office Stationery	Youths, Women and PWDs
2.	NDU-K/PRQ/2/2022-2024	Supply & Delivery of Genuine Toners & Cartridges	Youths, Women and PWDs
3.	NDU-K/PRQ/3/2022-2024	Supply & Delivery of Office Furniture, Fittings & General Equipment.	
4.	NDU-K/PRQ/4/2022-2024	Supply & Delivery of Motor Vehicles Spare parts, Tires, Batteries	
5.	NDU-K/PRQ/5/2022-2024	Supply & Delivery of General Hardware, Electricals & Plumbing Materials & General Building Materials	
6.	NDU-K/PRQ/6/2022-2024	Design, Printing, Supply & Delivery of Branded Promotional Materials, Creative Designs & Other Printing Materials	Youths, Women and PWDs
7.	NDU-K/PRQ/7/2022-2024	Supply of Cleaning Items	Youths, Women and PWDs
8.	NDU-K/PRQ/8/2022-2024	Supply & Delivery of Text books, Periodicals, Journals	
9.	NDU-K/PRQ/9/2022-2024	Supply & Delivery of Uniforms, Protective Wears, Corporate wears	
10.	NDU-K/PRQ/10/2022-2024	Supply& Delivery of Refined fuel and lubricants	
11.	NDU-K/PRQ/11/2022-2024	Supply & Delivery of Drugs & Other Pharmaceuticals Items	
12.	NDU-K/PRQ/12/2022-2024	Supply of Computers and Computer Accessories	
13.	NDU-K/PRQ/13/2022-2024	Supply of Newspapers	
14.	NDU-K/PRQ/14/2022-2024	Supply and Delivery of Food and Rations	
15.	NDU-K/PRQ/15/2022-2024	Supply and Delivery of Liquefied Petroleum Gas (LPG)	
<b>PROVISION OF SERVICES</b>			
16.	NDU-K/PRQ/16/2022-2024	Supply and Delivery of Technical Stores	
17.	NDU-K/PRQ/17/2022-2024	Provision of Courier and Postal Services	
18.	NDU-K/PRQ/18/2022-2024	Provision of Accommodation, Conference & Other Hotel Services	
19.	NDU-K/PRQ/19/2022-2024	Provision of Air Travel Services	
20.	NDU-K/PRQ/20/2022-2024	Provision of Repair Services and Maintenance of Office Equipment/ Fax/Printers & Computers	Youths, Women and PWDs
21.	NDU-K/PRQ/21/2022-2024	Provision of ICT Services	
22.	NDU-K/PRQ/22/2022-2024	Provision of Repair, Services and Maintenance of Motor Vehicles	
23.	NDU-K/PRQ/23/2022-2024	Provision of Laundry & Cleaning Services	
24.	NDU-K/PRQ/24/2022-2024	Provision of Tentage Furnishing Ablution Public Address System and Event Management Services	Youths, Women and PWDs
25.	NDU-K/PRQ/25/2022-2024	Garbage Collection & Sanitary Services	Youths, Women and PWDs

It is expected that invitation to bid for the goods and services will be issued soon after the registration process is completed.

Eligible applicants may obtain the registration documents from Procurement Department, NDU-K, Lanet or download the same from the NDU-K website [www.ndu.ac.ke](http://www.ndu.ac.ke) at no cost.

The registration documents must not bear the name of the applicant but should be clearly marked with the details of registration category number and description thereof.

Requirements for registration are set in the registration document. Submission of applications for registration shall be received in sealed plain envelopes and dropped in the Tender Box situated at the National Defence University–Kenya/ Kenya Military Academy Main Gate and be addressed to:

**Vice Chancellor  
National Defence University–Kenya  
P. O. Box 370-20100  
Nakuru**

So as to reach him on or before **24/10/2022** at **10.00 A.M.**

The University reserves the right to accept or reject any application either in part or in whole and is not bound to give reasons for the decision taken.

**The Vice-Chancellor  
National Defence University-Kenya**