



# NATIONAL DEFENCE UNIVERSITY-KENYA

## DECLARATION OF VACANCY

### SENIOR LECTURER- NDU5 – ADVERT NO. 1/2024

Pursuant to the provisions of Section 35 (1) (a) (i) and section 24 of the Universities Act, 2012 (Revised 2020) the charter and Statutes, National Defence University-Kenya invites applications from suitably qualified persons to be considered for appointment to the position of senior lecturer.

### JOB DESCRIPTION- SENIOR LECTURER

<b>Basic Salary</b>	<b>Competitive package as advised by Salaries and Remuneration Commission (SRC)</b>
<b>House Allowance</b>	
<b>Medical Cover &amp; Other Allowances</b>	<b>As provided by the University</b>
<b>Terms of service</b>	<b>Contract for 1 year</b>

### QUALIFICATIONS FOR APPOINTMENT

- For appointment to this position a candidate must have the following qualifications;
  - Possess an earned PhD or equivalent Doctoral degree in Crisis and Disaster Management, or a relevant PhD from an accredited and recognized university;
  - Have three (3) years teaching experience at the university level as a Lecturer OR six (6) years Research/Industry experience
  - Be registered and actively affiliated with the relevant professional body (where applicable);
  - A minimum of thirty-two (32) publications points as a Lecturer or equivalent, of which at least twenty-four (24) should be in a refereed scholarly journal;
  - Supervised at least three (3) postgraduate students to completion as lecturer or equivalent.
  - Proficiency in computer applications;
  - Fulfil the requirements of Chapter 6 of the Constitution of Kenya.

### DUTIES AND RESPONSIBILITIES

- The duties and responsibilities will be as follows;
  - Undertake teaching at undergraduate and graduate levels.
  - Undertake research and produce publications or other research outputs
  - Supervise undergraduate and postgraduate research
  - Participate in curriculum development and review
  - Examination preparation, administration and management
  - Participate in administration and management of departmental programmes and activities
  - Develop learning materials
  - Undertake community outreach activities;
  - Attract research and development funds.
  - Participate in the development and review of academic programmes
  - Guide and counsel students
  - Where appropriate provide leadership in the department or school.
  - Attending and participating in research conferences and seminars
  - Perform any other related duty assigned from time to time.

### REQUIREMENTS

- Candidate will be required to present originals of the following documents during interviews;
  - National Identity Card;
  - Academic and Professional certificates and transcripts
  - Any other supporting documents and testimonials
  - Recommendations from relevant professional bodies;
  - Clearances from the following;
    - Kenya Revenue Authority
    - Ethics and Anti-Corruption Commission
    - Higher Education Loans Board;
    - Any of the registered Credit Reference Bureaus;
    - Directorate of Criminal Investigations (Police Clearance Certificate)

### RECOMMENDATIONS

- Recommendation from at least three (3) referees should be sent separately to the address below;
 

**The Deputy Vice-Chancellor (Finance and Administration)**  
**National Defence University-Kenya**  
**P.O BOX 3812-20100**  
**NAKURU.**

### MODE OF APPLICATION

Candidates are required to submit electronic (online) applications as a single running PDF document to: [ndu-kenya@mod.go.ke](mailto:ndu-kenya@mod.go.ke) All applications should include Curriculum Vitae, copy of ID/Passport, copies of academic certificates, testimonials and any other supporting document. All applications should reach the National Defence University- Kenya on or before **12th September 2024 latest 5.00pm (East African Time)**

**WARNING:** Application for employment in National Defence University-Kenya is **FREE TO ALL** eligible candidates. Bribery and other acts of corruption are against the law and anyone suspected of being culpable of such, will be arrested and prosecuted in a court of law.